**TEMPORARY RESIDENT ID REQUEST**

**TEMPORARY RESIDENT will pick up their temporary IDs at the**

**LAKE SUMTER LANDING SALES AND INFORMATION CENTER**

**ALL OWNERS AND REPRESENTATIVES OF OWNERS**

**will turn in completed forms, surrender owner IDs and make payment at the**

**SPANISH SPRINGS SALES AND INFORMATION CENTER**

Located at the corner of Paige Place and Main Street in Spanish Springs Town Square

**A non-refundable $50.00 processing fee is due and payable with submission of each temporary resident ID request which provides up to two temporary resident IDs (**please note that the temporary IDs will not be released until payment is received). Please make checks payable to  **The Villages.** Correct spelling of each temporary resident’s name with their out-of-area address is critical. In the event there is any change to be made to this contract (e.g., arrival and departure dates, change in occupants, etc.), please notify us immediately.

***TEMPORARY RESIDENT INFORMATION*** *(Please Print)* **Cell phone number:**

**# 1.**

**-**

Last Name First Name Arrival Departure

**Home Address**

Street City State Zip

**# 2.**

**-**

Last Name First Name Arrival Departure

**Home Address**

Street City State Zip

***VILLAGE PROPERTY ADDRESS:*** *(Please Print)*

**(Address occupied by temporary resident)**

**Phone Number of home occupied by Temporary resident:**

All household members of the property listed above waive rights to The Villages amenities and must relinquish their photo identification cards. Our office will issue a maximum of two identification cards to the temporary residents of above property, these cards are valid for the residency period listed above for a maximum of one year period. If the temporary resident intends to remain at above listed property for more than a period of one year, this form may be filled out for the entire residency period. However, the temporary resident cards must be renewed every 12 months prior to the expiration date listed on the temporary resident ID card. Once the ID card has expired there may be an additional $50.00 processing fee. Additional members of your party will be considered Visitors. Visitor’s privileges and fees of The Villages will apply. Visitor passes may be obtained at one of The Villages Regional Recreation Centers. Providing the temporary resident with electronic access gate cards is the responsibility of the homeowner. The Villages information concerning rules, regulations and privileges is the responsibility of the homeowner to provide to the temporary residents. The Declaration of Restrictions remains in force as a covenant between the homeowner and The Villages Developer. In addition, the temporary residents must conduct their activities

in accordance with the Declaration of Restrictions.

**Printed Name of Homeowner:**

**Signature – Home Owner / Authorized Representative Date Contact Phone Number**

**Contact Fax Number:**

**Contact E-Mail:**

(Below for office use only) Mailing Address Only: The Villages (Below for office use only)

Home #

Owner IDs Due

Payment made via

Attn: Temporary ID Department

1000 Lake Sumter Landing Account # The Villages, FL 32162

E-Mail: [TempIDs@thevillages.com](mailto:TempIDs@thevillages.com) Folio #

Phone 1-800-346-4556 / Fax 1-352-751-7751 PRProcess